

If Bullying Occurs in the Workplace

What do you do?

Tell the offender the behaviour is offensive, unwelcomed and against business policy and should stop (only if you feel comfortable enough to approach them directly, otherwise speak to your manager). Keep a written record of the incident(s)

If the unwelcomed behaviour continues, contact your supervisor or manager for support

If this is inappropriate, you feel uncomfortable, or the behaviour persists, contact another relevant senior manager. Employees may also lodge a complaint with the relevant body or take action under the Fair Work Act 2009

Employees should feel confident that any complaint they make is to be treated as confidential as far as possible