WHEN WRITING AN ADVERT	
Use a clear job title	
Summarise the focus of the job	
Accurately descried the main responsibilities List the must have skills and/or qualifications	
Highlight any benefits (carparking, staff discounts)	
Sell the workplace	
Finish with clear instructions on how to apply	
www.ndlpeople.com action@ndlpeople.com 0419 400 769	